THE SILVER PLATTER

CORPORATE CATERING ORDER FORM

TODAY'S DATE: _____ EVENT DATE: _____

PURCHASING COMPANY: _____ PURCHASING CONTACT: _____

RECEIVING COMPANY: _____ RECEIVING CONTACT: _____

DELIVERY ADDRESS: _____

DELIVERY PHONE: _____

DINING TIME: _____ # OF GUESTS IN ATTENDANCE: _____

DELIVERY WINDOW (FOR SILVER PLATTER USE): _____

STYLE OF SERVICE REQUESTED: ❑ BOX LUNCH ❑ DISPOSABLE BUFFET ❑ SILVER & GLASS BUFFET

MENU SELECTIONS

QTY	MENU ITEM

PREFERRED BILLING METHOD: _____

EQUIPMENT LIST FOR SILVER PLATTER USE ONLY

plate / kit / fork / knife / napkin
cake plate / soup spoon / bowl
serving spoon / tong
ladles / serving fork
16oz cup / coffee cup / juice cup
ice / ice bucket / bev nap
chafers / sterno / coffee pot / air pot
sweetener / stir / creamer
mayo / mustard / ketchup
salad dressings / pickles
sweet / unsweet / lemon / lemonade
juice / bottled water / soda
dessert
drinks

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